



Privacy Policy

Edinburgh Film Focus has created this privacy statement in order to demonstrate our firm commitment to privacy. The following discloses the information gathering and dissemination practices for this web site: edinfilm.com.

We respect your privacy. Any information collected at this site is entirely confidential and will not be distributed, disclosed or traded with anyone.

Edinfilm.com does not collect 'personally identifying information' about individuals except when specifically and knowingly provided by such individuals.

The only 'personally identifying information' we do collect is through forms that you choose to fill in. These are:

Register your property as a location

We ask you to complete the 'Location Database & Website Form' to give us permission to hold information about your property. We ask for your contact information and location, information about your property, and contact information for anyone else who would need to be contacted regarding your property being used as a location. All the information provided on this form is managed in accord with the Data Protection Act (1998) and is not made public without the owner's permission.

To protect the location owner's privacy, locations shown on the website are identified by a reference number only unless they are open to the public and have a website. Owners have the choice of whether EFF links to their site or not. Location owners can also choose not to have their property shown on the site.

Make an enquiry

We ask you for your contact information so that we can get back to you, and we also ask you for the country you are contacting us from so that we can monitor where interest is coming from. Beyond this, you can help us further by supplying us with information about the production. This information is stored internally in our database and used to monitor which productions come to our area. All the information provided on this form is managed in accord with the Data Protection Act (1998) and is not made public without the owner's permission.

Add or alter your details

The Production Guide is a listing of local crew, services and facilities. Everyone included in the guide has given us permission to do so. To add or alter your details, we ask for a minimum of contact information - your name,



your town and your phone number - and a brief summary about what you do. By completing the form, you are agreeing to the information you give us being posted online in the Production Guide.

If you do decide to give us 'personally identifying information' this information will not be sold, rented or distributed to any other party.

Information Automatically Logged

While your 'personally identifying information' is protected as outlined above, we sometimes collect what is legally referred to as 'anonymous aggregated data' - information that relates simply to you as a generic person and not an individual - for statistical purposes. This information is gathered through cookies, and analysed by us to create profiles for the separate parts of the site.

We look at this data because we like to know what parts of our site are visited often, those which are not, and which are the most popular. This information means that we can improve the site and concentrate on making sure that it provides you with the information you want.

Cookies

Edinfilm.com uses cookies to gather anonymous aggregated data. A cookie is a small piece of information. When visiting some web sites a small packet of data, or cookie, is stored on your harddisk and accessed by the web server every time you move around the site. This allows the site to record information about the quality of navigation as well as user habits and interests.

Most browsers are initially set to accept cookies. If you prefer, you can set your browser to refuse cookies or to alert you when cookies are being sent. However, it is possible that some parts of edinfilm.com will not function properly if you do so.

Security

This site has security measures in place to protect the loss, misuse, and alteration of the information under our control - the site is firewall protected and servers are stored in a protected room.

Data Quality/Access

This site gives users the following option for changing and modifying information previously provided. You can go to http://eff-live.screenbase.com/production_guide/amend to change information in the Production Guide, or send an email to: <mailto:info@edinfilm.com>.



Contacting the Web Site

If you have any questions about this privacy statement, the practices of this site, or your dealings with this Web site, you can contact:

<mailto:info@edinfilm.com>

Disclaimer

Every effort is made to obtain up-to-date and accurate information but Edinburgh Film Focus cannot accept responsibility for omissions or incorrect entries.

This site contains links to other sites. Edinburgh Film Focus is not responsible for the privacy practices or the content of such websites.